

14 April 1983

Tom Cormack
Executive Secretary

History Staff Bi-Weekly

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2. In addition, we received requests from State Department for access to CIA documents in the Eisenhower and Kennedy Libraries for State researchers working on the FRUS series. We checked their clearances and sent the certifications to the Libraries. In the course of handling this request, [redacted] suggested a change in procedure which we will consider further the next time such a request comes in.

3. [redacted] has been in several times to read histories related to the study he is doing. [redacted] request for histories was turned down by the DDO.

4. Diane has caught up with the backlog of material related to outside requests for CIA material. The NSA request of February 1982 has been closed out; five others are pending in various intermediate stages.

5. Don has received a package of information from the Eisenhower Library--mainly on the President's appointments with [redacted]--together with a bill for \$7.85 for duplicating charges. Don also answered some questions for the DDS&T RMO about a project that cropped up in the latter's work.

6. [redacted] has been tasked with the annual TS audit. Being totally unfamiliar both with our records and the audit process, she has asked for help from [redacted] TSCADS.

7. Ken, [redacted] Bob--and Jack--attended the annual meeting of the Society for History in the Federal Government on 12 April. The all-day session was held at the Library of Congress and included an address by Rep. Barber Conable, a business meeting, and two panel discussions.

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8. Wang word-processors arrived on 14 April and are sitting here in cartons. [] is equipped with a list of steps to go through to get them activated, a process that will take several days.

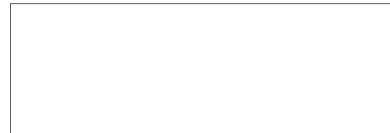
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9. Spring has inclined the various members of the History Staff to take annual leave--over a two-week period, each of us will be off for one or two days.

10. Eulie accepted an invitation from Ken and [] to come to lunch last week and to receive her pin commemorating 40 years of federal service. She is enthusiastic about her retirement.

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History Staff

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